

STATUTES

I - AIMS AND COMPOSITION OF THE ASSOCIATION

ARTICLE 1

The Association called the "European Association of Museums of the History of Medical Sciences" has its aims :

1/ To establish and develop links and regular long term contacts between Curators/Directors of Museums and Collections of Medical History and Medical Sciences,

2/ To contribute :

- to the creation of an index of museums and public and private collections, and to a census of these collections;
 - to the facilitation of possible exchanges between collections of medical history :
 - to the Organisation of individual, joint or travelling exhibitions :
 - to securing the funds necessary to achieve the aims of the Association by means, in particular, of lectures, temporary or permanent exhibitions etc.
 - to using all suitable means to facilitate the exchange and dissemination of information, in particular by the creation of a newsletter, linked to the establishment of the secretariat. This should provide :
 - accurate information regarding the activities of members projected exhibitions, exhibitions in progress, films, audiovisual projects, debates, exchanges;
 - location of publicity material (exhibitions etc) which has been "forgotten".
- Thus the general aim of the Association is to help in the diffusion of all information of use to museums in their day to day work. The life of the Association is not limited.

The headquarters are:

Marcel Mérieux Foundation Museum
Birthplace of Claude Bernard
69440 St-Julien en Beaujolais
France

The secrétariat is at

Musée d'Histoire de la Médecine
12, rue de l'Ecole de Médecine
75006 PARIS France

If the secretariat should be established outside French territory, the Association would maintain a presence at the above address.

ARTICLE 2

The Association comprises active members, founder members, benefactor members, and honorary members. Institutions can be members. Apart from founder members, all membership must be agreed by the council. The annual membership subscription is fixed by the annual general meeting on a proposal by the council. The subscription may vary according to grade of membership as defined above. The statutes of honorary member can be awarded by the council to those rendering exceptional services to the Association. Honorary members may attend the annual general meeting but neither subscribe nor have voting rights.

ARTICLE 3

Membership of the Association may be lost

1/ by death

2/ by resignation

3/ by exclusion decided by the council for non-payment of subscription or on serious grounds.

The member will previously have been invited to offer an explanation (except in the case of recourse to the annual general meeting).

II - ADMINISTRATION AND FUNCTIONING

ARTICLE 4

The working languages of the Association are English and French.

ARTICLE 5

The Association is administered by a council composed of between eleven and fifteen members of different nationalities elected for four years by secret ballot at the annual general meeting, and chosen from the different categories of members comprising the annual general meeting.

When vacancies arise, the council may provisionally replace its members. Definitive replacement will be decided by the next annual general meeting. Council membership assumed in mid-term will end at the same time as the normal expiration of the mandate of the person replaced.

The entire council is renewed each time.

Retiring members are eligible for re-election.

The council chooses its officers from its membership by secret ballot:

a chairman,

two vice-chairman,

a secretary-general,

a treasurer,

and a vice-treasurer.

These officers are elected for four years.

The chairman may appoint from outside the membership, and with the agreement of the council, one or more paid officials whose terms of contract are fixed by the council with reference to the circumstances. Such officials attend meetings of the elected officers but have no vote.

ARTICLE 6

The council meets at least once each year or when convened by the chairman or at the request of at least one quarter of its members. Its quorum is one third of the members of the council.

Minutes are taken of each meeting. These are signed by the chairman and the secretary-general. They are transcribed without omission or correction into a minute book. The chairman and officers have power to distribute extracts of the minutes.

ARTICLE 7

No member of the Association may receive any remuneration from the Association. Expenses only may be reimbursed. Such reimbursements are decided by the council, meeting in the absence of the interested party: documentary evidence must be provided and will be verified.

Paid officials of the Association have a consultative voice at meetings of the annual general meetings and the council.

ARTICLE 8

Each institutional member of the Association may nominate one delegate to attend the annual general meeting.

The annual general meeting meets annually or when convened by the council or at the request of at least one quarter of the members.

The agenda is prepared by the council.

The annual general meeting receives reports on the council's actions and on the financial and corporate situation of the Association. The meeting ratifies the annual accounts, agrees the budget for the coming year, discusses items raised on the agenda, and if required elects council members.

The annual report and accounts are sent to each member of the Association.

Paid officials of the Association may attend the annual general meeting.

ARTICLE 9

Expenditure is approved by the chairman and officers of the Association. The Association is represented legally and civilly by the chairman or by another member of the council, except the treasurer, delegated for this purpose by the council.

ARTICLE 10

Decisions of the council regarding the acceptance of donations and legacies are valid only after ratification according to article 910 of the French Civil Code and article 7 of the law of February 4th 1901 and decree n° 66,388 of June 13th 1966.

III - CAPITAL RESERVES AND ANNUAL REVENUE

ARTICLE 11

Annual revenue of the Association comprises

- 1 / subscriptions from members,
- 2/ state grants, income from gifts whose use has been authorised during the reporting year,
- 3/ exceptional revenue, if necessary with the agreement of the relevant authority,
- 4/ income received for services rendered.

ARTICLE 12

Full accounts will be kept, showing annually an income statement, the net surplus for the reporting period and a balance sheet.

The accounts are presented annually to the prefect of the department and to the French Interior Minister with respect to any Public funds accorded during the reporting period.

IV - MODIFICATION OF STATUTES AND DISSOLUTION

ARTICLE 13

The statutes may be modified by the annual general meeting on proposition of the council or of one tenth of membership of the annual general meeting, such propositions being submitted to the officers at least three months in advance. In either case, proposals for modification are included in the agenda of the forthcoming annual general meeting. This agenda must be sent to each member of the annual general meeting at least two months before the meeting.

The quorum for the annual general meeting is one tenth of the membership of the Association. If this quorum is not achieved the meeting is reconvened at least fifteen days later : on this occasion the meeting is valid whatever the number of members present. In any of these cases the statutes can be modified only by a two-thirds majority of the members present.

ARTICLE 14

An extraordinary general meeting will be convened according to the conditions of the preceding article to pronounce on the dissolution of the Association. This meeting must comprise at least one half plus one of the members of the Association. If this proportion is not achieved the meeting is reconvened at least fifteen days later, when the discussions will be valid however many members are present. In any of these cases dissolution can be voted only by a two-thirds majority of the members present.

In case of dissolution the annual general meeting designates one or more commissioners to be charged with the liquidation of the Association. Any assets will be devolved in accordance with article 9 of the French law of July 1st 1901 and the decree of August 16th 1901.

V - SUPERVISION AND INTERNAL ORGANISATION

ARTICLE 15

Any changes in the Organisation or officers of the Association must be communicated by the chairman to the Prefecture of the Rhone department within three months. The minute-books and accounts of the Association must be presented at the headquarters on demand by the French Interior Minister or the prefect of the Rhone department, to them or an accredited deputy.

The annual report and accounts are sent annually to the prefect of the Rhone department and to any minister providing grants.

ARTICLE 16

The council agrees the internal rules of the Association.

VI - DECLARATION AND PUBLICATION

ARTICLE 17

The chairman, acting on behalf of the council, is responsible for fulfilling the formal requirements of declaration and publication according to the French law of July 1st 1901, and the decree of August 16th of the same year.